

**ACRL/NEC Board Meeting Minutes**  
**Tuesday, November 16, 2004, 10:00 a.m.**  
**Douglas and Judith Krupp Library, Bryant University**

Present: Nancy George, Judith Pinnolis, Marilyn Steinberg, Martha Rice Sanders, Barbara Kenney, Paul Roske, Linda Collins, Gail Geisser, Colleen Anderson, Jan Wilbur, Christine Turner, Louise Buckley, Nancy Dennis, Kendra St. Aubin

**1. Welcome and Introductions.**

**2. Past President's Report from Linda Collins** – Nothing to report.

**3. President's Report from Colleen Anderson** – Deadline to submit reports and digital photos to Chris Turner for chapter contributions to Chapter Topics is Dec. 3. Photos and a report on the chapter's ALA Midwinter reception will be submitted for the following issue. **Motion:** Offer Toine Philibert \$100 to take digital photos at the ALA Midwinter reception. **Approved.**

ACRL Instruction Section's Research and Scholarship Committee has published the *Research Agenda for Library Instruction and Information Literacy*, available at

<http://www.ala.org/ala/acrlbucket/is/iscommittees/webpages/research/researchagendalibrary.htm>

Dec. 6 is the deadline for competitive applications to ACRL's Institute for Literacy Immersion 2005 to be held at Eckerd College July 29-Aug, 3, 2005.

There was discussion of the cost, purpose, and advertising for the ALA Midwinter chapter reception tentatively planned for 7-9 p.m. Jan. 15 at the Mary Baker Eddy Library. Colleen will visit the site on Fri. Nov. 19 before communicating a final decision to the board. The event will be widely advertised, with special emphasis on local library school students. As an opportunity to promote the chapter's activities, Colleen will pair guests with board and SIG members with similar interests and SIG posters and chapter archival photos will be displayed. A subcommittee was formed including Colleen, Marilyn Steinberg (logistics), Paul Roske (photo displays), Christine Turner (publicity), and Martha Rice Sanders (marketing to students).

**4. President-Elect's Report from Nancy George** – She distributed a report on plans and a draft budget for the annual conference to be held May 20, 2005 at Rivier College in Nashua, New Hampshire. The morning speakers include Brinley Franklin, Frances Maloy, and Roy Tennant. Six sponsors have been secured. After discussion it was agreed that the business meeting would be held in the meeting room immediately after the morning speakers' presentations, followed by lunch. Discussion of the draft budget resulted in changes in the registration fees to \$50 for members, \$25 for full-time library school students and \$75 for non-members. **Motion:** Accept the 2005 Annual Conference budget as amended. **Approved.** The board thanked Nancy for her good work on planning the program.

**5. Treasurer's Report from Marilyn Steinberg** – She distributed and reviewed the report covering July 1 to Nov. 16, 2004. Ending balances were \$16,065.12 in the checking account and \$6,305.60 in the certificate of deposit. She pointed out that the report included \$1,822.42 in prior year expenses, because it is difficult to receive all of the outstanding invoices before the end of the fiscal year.

**6. Members-at-Large Report from Janice Wilbur** – She distributed a report explaining the resolution of her problems with the listserv. Colleen suggested it might be appropriate for the Communications Committee to include the listserv moderator, freeing the Member-at-Large to assist the President in communicating with ACRL national. Linda proposed that the Past-President be the liaison with ACRL national. After discussion, the board agreed to change the list of activities in the ACRL/NEC Manual to remove liaison to ACRL national from the Member-at-Large positions and add liaison to ACRL national for the Past-President and to have Member-at-Large (Position 2) work as a member of the Communications Committee as listserv moderator and Member-at-Large (Position 1) also work with the Communications Committee in carrying out

existing responsibilities, e.g. liaison with Academic Librarians Section of NELA and academic librarians sections of state library associations

**Members-at-Large Report from Martha Rice Sanders** - She sent letters to contacts at each of the three New England library schools mentioning the proposed ALA Midwinter reception and asking each school to designate two students for scholarships to attend the ACRL/NEC annual conference. She will send an announcement about the reception to each of the library school's student listservs.

**7. Communications** –Christine Turner reported that the fall newsletter has been published. The next issue, with a deadline of January 21, should include summaries of fall programs with digital photos. The chapter contributions for the next Chapter Topics will include the ALA Midwinter reception, description of the librarian of the year program, and announcement of the ACRL/NEC annual conference. Val Harper has offered to host the chapter listserv, but problems at BU have been resolved, so this may not be necessary.

**8. Constitution and By-Laws** – Louise Buckley had nothing to report.

**9. Membership** – In the absence of Carrie Bartels, Colleen reported that Carrie has forwarded membership checks to Marilyn and sent information about members to ACRL national.

**10. Archivist** – Paul Roske had to leave the meeting prior to his report, so Colleen reported that he is willing to act as a consultant to organize the ACRL/NEC archives. He will present his proposal at the next board meeting.

**11. Continuing Education** – Judith Pinnolis has had limited response in recruiting additional members for the committee. In keeping with the goal of cooperative work with other library groups, the committee is cosponsor for the presentation "Training for Management" at the MLA May program. Margaret Manion and Nancy Dennis are assisting and Colleen will be a speaker. This might be a good theme to build on for a chapter program next year focusing on academic settings. Another possible topic is librarian recruitment techniques. Colleen suggested it might be helpful to have a clearinghouse with a list of continuing education programs with cost, usefulness, and credibility. Judy mentioned that the Continuing Education web page already has links to calendars of several organizations with CE offerings, but more specific links could be added, including links to online course sources.

**12. Access Services** – Gail Geisser reported that the next meeting would be held on Nov. 18 at Boston College and Dartmouth College. At both sites roundtable discussions during three breakout sessions would cover a number of topics such as e-reserves, circulation problems, combining service desks and distance learning.

**13. Business Librarians** – Colleen announced that Kristin Djourup is resigning as chair of the SIG, effective after the Dec. 2 joint meeting with the SLA Boston Chapter, "The Information Tornado", at Thomson Financial. Colleen will ask Kristin to announce on the listserv that with her resignation, the SIG will be dormant unless a new volunteer contacts Colleen with willingness to assume the position of chair.

**14. Collection Development** – Not present. Colleen will contact one of the co-chairs and ask him to send out another message about the Dec. 2 program on E-aggregators at Tufts University.

**15. Information Technology** – Melissa Behney was not present, but Nancy George distributed her report. Upcoming ITIG programs include a joint program with NELIG on Nov. 19 "Teaching the Immersion Way and Close Encounters with Lola", a program on Feb. 4 on federated searching, a program on digital repositories tentatively scheduled for Mar. 18, a joint program with the Serials SIG on journal archives on June 2, and a breakout session at the ACRL/NEC annual conference on May 20 on interactive tutorials/streaming videos. Anticipated expenses for the SIG for 2004-05 were included in the report.

**16. LOCI** – Not present.

**17. NELIG** – Barbara Kenney reported that the Aug. 20 meeting with the topic “Standards in Sixty” was well-attended. The topic for the March 18 meeting at Quinnipiac is not yet finalized. The annual meeting will be held on June 10 at the University of Southern Maine. NELIG will sponsor a breakout session at the ACRL/NEC annual conference May 20 on teaching in the information commons.

**18. Preservation/Conservation** – Not present.

**19. Serials Librarians** – Not present. The Serials SIG has been working with ITIG on planning for the June 2 joint program on journal archives, including LOCKSS.

**20. Women’s Studies** – Nancy Dennis summarized the report Chris Smith sent to the board prior to the meeting, noting the success of the Oct. 15 meeting at the American Antiquarian Society in Worcester. A date has not yet been finalized for a winter/spring program at Harvard University on the Women Working 1870-1930 open collections project. Planning is underway for a women’s studies retreat to be held at Colby College July 21 and 22.

**21. Legislative Representative** – Not present. Colleen reported that Suzanne Wones has not received any legislative messages this fall. She will begin maternity leave shortly, but will forward any relevant legislative information to the list.

## **22. Old Business**

**Approval of Minutes Online** – To streamline the online approval process, Kendra encouraged elected members of the board to respond with comments and approvals as soon as possible after draft minutes are distributed.

**Planning Checklist for SIG Chairs** – Tabled until the next meeting.

**Board Retreat** – Colleen is continuing to investigate potential sites for a retreat.

## **23. New Business**

**ACRL National Conference** – Colleen will attend the conference in Minneapolis and asked about reimbursement as President of the chapter.

**Nomination of Next Year’s Officers** – Louise will send information about the nomination and election process to the board list and Colleen will contact the Chair of the Nominating Committee, Helena Rodrigues, the Past-Past President.

**Next Board Meeting, Friday, Jan. 14<sup>th</sup> at Northeastern University, Boston, 10 a.m. -12:30 p.m.**

**Meeting Adjourned at 12:40 p.m.**

Respectfully submitted,  
Kendra St. Aubin  
Secretary