

**ACRL/NEC Board Meeting
Brandeis University
August 23, 2005**

Present: Jan Wilbur, Marilyn Steinberg, Suzanne Wones, Sandra Rothenberg, Beatrice Pulliam, Frances Schlesinger, Anthony Vaver, Gail Geisser, Louise Buckley, Val Harper, Jim Kinnie, Christine Turner, Colleen Anderson, Nancy George, Janet DiPaolo, Carrie Bartels, Judy Pinnolis

The August meeting opened at Brandeis University with a round of introductions by the attending members. Nancy spoke of the changes made to the normal agenda that included only one report given at the meeting and other emailed for posting prior to the meeting. Lunch would also be included at the conclusion of the meetings.

The treasurer (Marilyn S.) handed out three financial reports that were then explained and discussed. The Chapter ended the fiscal year with about \$17,100.00. Although the money did not increase or decrease by the end of the fiscal year Marilyn again urged the Chapter to find ways to spend the money it holds. Marilyn voiced her concern for losing their privilege on non-profit status (we are a 403B non-profit), though others felt we were well below the level needed to maintain the status. At the retreat it had been decided that \$10,000 should be retained in a savings account and other monies could be placed into a CD. Other options were also discussed such as investments, using the interest only for expenses. Marilyn pointed out that other organizations have separate accounts designated for scholarships and awards. Nancy emphasized the need for direction in spending and saving. The discussion for deferred until next month.

There was some concern for the accuracy of amounts of money given to the treasurer after an event and encouraged SIG chairs to utilize the form she proposed at the retreat. There was some discussion about receipt of moneys from the Serials SIG sent by US Mail to Marilyn.

Gail (Access SIG) brought up a need for SIGS to have a book of official receipts to hand out at meeting when asked for by participants. Many felt this would be a good use of the Chapter monies. Marilyn will price the cost of receipt books and printing.

Nancy reminded the board that she has applied for the grant money offered by ACRL national. Nancy told the board that \$50,000 total is available for proposals offered by the ACRL chapters. Colleen will keep in touch with ACRL national about the outcome of the three grant proposals. At least one of the proposals would encourage membership for the North and Canada, and will hopefully be attractive to those at ACRL National. There is no information about when the decision would be made by National. Marilyn wanted to know who would administer the funds. There was no answer at this time.

New Business –

The October board meeting at Bryant University was rescheduled from Oct 28th to October 26th. Bryant will still host the meeting that will include lunch.

Changes in the bylaws are being examined to allow for changes in the chapter. Louise spoke about the need to recruit members of the Bylaws committee to fashion and propose the changes needed. Louise had done an extensive search of other Chapter websites and she relayed her findings to the board. A discussion of the four changes discussed at the Board retreat followed.

- 1. Extending voting privileges to SIG chairs to encourage participation at Board meetings –Louise found that some Chapters extend this privilege while others don't. Some extend the privilege beyond SIG chairs while others have interest groupings of 2 year colleges, 4 year colleges, etc. There was discussion of whether or not to view this change as a means to encourage attendance or to encourage input into decisions. A few of the SIG chairs present felt that the vote would not be an incentive to attend. Tony (co-chair of the Collection Development Interest Group) stated that to expect SIG chairs to have to attend board meetings would be a burden on already stressed chairs and asked why a change was needed. Marilyn pointed out that if a SIG is funded by the Chapter then what is it's obligation to the Chapter.**

Judy (Communications) felt that the number of on board should be examined first. Matters of percentage needed to have a quorum would need to change and the number of possible voting board members could increase to 23 members including SIG chairs and Standing Committees, possibly state representatives.

Colleen pointed out that the SIGS are the heart of ACRL/NEC and that their input is needed. Nancy added that participation of SIGS in the past was only required when a matter concerned them and this practice failed. The discussion was turned back to the C&B committee to propose solutions.

- 2. Issue of increasing the number of members-at-large to improve outreach to the northern states was tabled.**
- 3. Handling non-attendance at board meetings differently – a poll was taken and a possible solution was discussed and turned over to C&B committee for wording:
 - a. Give all SIGS designated representative the vote at board meetings and remove right to vote if two consecutive meetings are missed instead of removal from the board.****

4. Giving the board authority to dissolve SIGs or declare them inactive was tabled.

Louise will send out a call to members to be part of her committee.

Action items

Judy P wanted to know if there were funds for creating a logo for Continuing Education.

She also inquired if the Continuing Education Committee has permission to show grants for survey of needs assessment. She was told that Nancy has further information for her.

Judy – if we don't get grant money do we go forward with the Needs assessment survey. If they set up a web survey they would need to pay a fee. Marilyn said that she would need to return to the board to request funding.

The details of the Needs Assessment Survey will be discussed at a future meeting.

ACRL/NEC April conference will be held at the Umass Mullens Center on Friday, April 21st. Date and place were approved by the board (Chris proposed approval, Nancy seconded)

Dues are set to run from January until December. They are not prorated, ACRL/NEC \$12/year, \$5/year for students. If you belong to ACRL National you are a member of ACRL/NEC.

Domain Registration has been done through 2009.

The ACRL/NEC 2006 Retreat will be held on June 5' 2006. Beatrice offered to reserve a room at Providence College. Nancy will look at other venues as well.

Meeting adjourned at 12:20. Lunch followed.

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