

**ACRL/NEC Board Annual Retreat  
Meeting Minutes  
August 1, 2007  
Salve Regina University, Newport, RI**

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**Attendees:** See Attachment A: Board Meeting Attendance. There was a quorum.

**1. Welcome and Introductions:** President Judy Pinnolis called the meeting to order at 10:10 a.m.

**2. Prior Approvals**

**Approval of Minutes:** Approval of the minutes from the Annual Business Meeting, June 1, 2007 and the minutes of the Annual Retreat, June 18, 2007 were approved through e-mail since the last board meeting.

**3. Board Reports**

**Presidents Report:** ACRL/NEC was the only chapter to submit a proposal for the advocacy program on time. The deadline has been extended to Sept 15<sup>th</sup>. Judy was appointed secretary of Chapter Council. She hopes this will allow us to be better informed and have a stronger voice. Judy said attendance at Chapter Council is open to the vice-president to attend. Some chapters appoint someone to be liaison to Chapter Council. Judy reported that ACRL National has found a way to raise dues without having membership vote on it. The cost of membership is considered too expensive and makes it difficult to attract new members. Judy also reported that some chapters are starting to reorganize their SIG's into smaller groups.

**Vice-President:** Melissa Behney reported on the survey distributed at the Annual Meeting. Attendees reported liking the online registration and also want to pay online; most would not attend a multi-day event because of cost and time, and most learned about the conference from the listserve. The preferred day for the meeting is Friday and topics suggested were Web 2.0, social networking, open access, IR's, future of the OPAC, Google Scholar, service redesign. The planning committee for 2008 has not met yet. Melissa has started investigating locations such as Holy Cross. Other suggestions were Keene State or Quinsigamond Community College. There was a discussion of possible dates; early April seemed the best time.

**Treasurer:** Marilyn Steinberg distributed and reviewed the report covering July 1, 2006 to June 30, 2007. Ending balances were \$25,157.69 in the checking account and \$6,829.14 in the certificate of deposit. Marilyn reviewed the remaining items on the report with the board, including a charge of 58.50 for bank fees. Marilyn then distributed a report of July's activity and noted that the chapter has paid \$12,199.46 in conference expenses. The final report distributed was an analysis of the conference. The chapter earned \$6,787.26 on the conference. Marilyn also emphasized the importance of getting receipts in on time. Marilyn commented on the high balance and said we were walking a fine line with our non-profit status. Some suggestions were made to stop asking vendors for money or to increase the amount of money allotted to SIG's. Another suggestion was to set additional money aside for the awards and scholarship fund.

**Motion:** To add an additional \$2,500 to the current \$2,500 set aside for the awards and scholarship fund and purchase a 6 month CD. **Approved.**

**Constitution & Bylaws and Chapter Manual:** Louise Buckley had two proposals. The first was to add language to the manual that outlined the procedure to dissolve a SIG. Louise distributed a draft.

**Motion:** To accept the draft language as distributed. **Approved.**

The second proposal involved repeated absence at board meetings by voting members. The discussion involved asking who would track, who decides what an acceptable excuse is, is it the person or the position that would be dismissed. Louise will re-work the language and redistribute for comments.

**Member-At-Large:** Carole Myles distribute a draft brochure and asked for feedback. A suggestion was made to post the brochures on the WIKI so that they could be downloaded and printed on demand. A question was raised on how to attach para-professionals and how that fits with the mission of the chapter. Carole also reported that the Mass Library Association has asked our chapter to sponsor a track at the upcoming annual meeting. A discussion was held about the appropriateness of a region chapter working with one state association. Suggestions were made that some of the SIG's may want to take advantage of having a meeting place and date picked out. Another suggestion was that one program be developed and offered to the regional states as a set program.

**Communications:** Val Harper asked that anyone report any problems with the listserve to her and commented that a sample calendar is up and available for comment.

**Membership:** Kendra St. Aubin reported that the dues will remain the same as last year.

### **SIG Reports**

**NELIG:** The group has distributed a survey asking for feedback from their members and is considering changing the format of some of their meetings from straight lecture to some more informal options such as round-tables.

**LOCI:** The group had a recent program, "The day in the life of an offsite Librarian" that was very well attended.

**Women's Studies:** They are considering a program this fall at Northeastern,

**Serials:** Working on forming a planning committee and transferring their website data to the chapter website.

**ITIG:** Planning a program on ERM programs for Sept 24<sup>th</sup> at Keene State College.

### **New Business**

**Activism Issue:** Does the chapter want to write a letter of support to MBTA to support the inclusion on the Copley T Station of the Boston Public Library? The question was asked if other local library associations are supporting the issue. It was suggested that there were be more power behind the letter of support if it came from a group of associations.

**Excellence in Education:** A copy of the award announcement was distributed and board members were encouraged to submit names for the \$3,000 award.

**New Vendor Partnerships:** Judy raised the question of trying to partner with local business to offer members some regional benefits of being an ACRL member, such as a discount at Staples. There was confusion if this recommendation was suggesting a new board position be created that would be an official representative to vendors who sponsor programs. There was a question about the amount of time it would take and how sustainable it would be to solicit benefits for members. It was suggested that a committee be created to look at some of the fundraising and vendor relations issues.

### **August Tasks**

- Appoint Nominating Committee
- By August 15<sup>th</sup> send request for reimbursement to National
- Annual Report due

**Meeting Adjourned:** 12:50 pm

**Calendar of Meetings:**

Tues. Nov. 13 – Assumption or Framingham State College

Thurs. Jan. 10 – Mt. Wachusets Community College

Mon. Mar. 10 – TBA

April – annual conference

**Submitted by:** Mary Piorun

**Attachment A: Board Meeting Attendance**  
**Meeting Date: August 1, 2007**

<b>Officers</b>		
President	Judy Pinnolis	
Vice President	Melissa Behney	
Past President	Christine Turner	
Secretary	Mary Piorun	
Treasurer	Marilyn Steinberg	
Member-at-Large	Carole Myles	
Member-at-Large	Sandra Rothenberg	
<b>Committees and SIGs</b>		
Constitution & Bylaws Comm.	Louise Buckley	
Membership Comm.	Kendra St. Aubin	
Communications Comm.	Val Harper	
Continuing Education Comm.		
Access Services		
Collection Development		
ITIG	Olga Verbeek	
LOCI	Beth Rohloff Stephanie St Lawrence	
NELIG	Heidi McCann Kari Moffard	
Preservation/Conservation		
Serials Librarians	Joanne Doucette	
Women's Studies	Evelyn Cherpak	
Nominating Comm.		

**Total Number of Voting Members: 15**

Quorum – simple majority of voting membership (10) with at least 4 officers, one of whom must be the president or the vice president.

**Quorum: Yes**

<b>Non Voting Board Members</b>		
Archivist		
Legislative Network Representative		