

**ACRL/NEC Board Meeting
Meeting Minutes
March 10, 2008
University of Connecticut, Storrs, CT**

Attendees: See Attachment A: Board Meeting Attendance. There was a quorum.

Welcome and Introductions: President Judy Pinnolis called the meeting to order at 10:40 a.m.

Announcements

Judy thanked our host for the meeting, Kathy Labadorf, and Bob Scheier for his work raising \$8,200 for the annual meeting. Judy also announced that Beth Rohloff will only be available until the end of March. Judy reminded board members to contact her if any of the meeting locations that were being used required a rider for the insurance policy. An announcement was made to put all events on the calendar. Carole asked if the chapter was interested in contributing to the silent auction that will be held at the Massachusetts Library Association annual meeting. Overall, the group believes contributing through programming is enough.

Old Business

Financial Support for Officers to attend ALA Chapter Council Meetings: A discussion was picked up from the last meeting regarding this topic. It is important for prospective board members (especially the Vice President who moves into the President position) to know what travel is required of them and how the chapter will support them financially. Having this information upfront will ensure the Chapter's ability to continue to attract good leadership. Attendance at Chapter Council meetings has been beneficial in the past for our local chapter. It is also a way to learn what other chapters are doing. The discussion turned to ask what should be covered; travel, lodging (up to 2 nights) and registration were considered.

Motion: The Chapter will reimburse one person to attend Chapter Council Meetings at ALA Annual and ALA Midwinter meetings. Reimbursement will cover registration, transportation, and up to 2 nights' accommodations (not to exceed the conference rate), up to a limit to be determined at the Annual Board Retreat in June. **Approved.**

Financial Support for Attendance at Legislative Days: This event is attended by the Legislative Representative once a year in Washington, DC. Janice has registered for this meeting and is requesting \$1,100 to cover travel costs.

Motion: Approve reimbursement for Janice Wilber to attend Legislative Days in Washington, DC May 13-14 in the amount of \$1,100. This will cover 2 nights' hotel, transportation and registration. **Approved.**

Similar to attendance at ALA's Chapter Council meetings, Legislative Days is an annual event and having a representative from our local chapter attend is beneficial. To avoid having to request permission to attend each year, it is suggested that we set money aside annually at the board retreat.

Motion: The Chapter will reimburse one person to attend Legislative Days. Reimbursement will cover registration, transportation, and up to 2 nights' accommodations (not to exceed the conference rate), up to a limit to be determined at the Annual Board Retreat in June. **Approved.**

Board Reports

President: Judy reported back from Chapters Council about national ACRL plans. Based on Judy's written report there were questions as to what constitutes an "innovate marketing campaign." Judy said there were no guidelines. However, if we want to submit something, National is willing to reimburse our local chapter \$10 per person who becomes a National member due to the Chapter's marketing activities. It was also asked what qualifies someone as a new member. Judy is willing to submit any ideas we have. Judy also talked about

National's proposal to create discussion/Interest groups. This idea has come out of the fact that ACRL holds a national meeting every two years. The discussion/interest groups are a way for members to stay connected between meetings. ACRL also recognizes how successful SIG's at the local chapters have been and would like to continue that success. As part of an additional area of interest of national ALA, the conferences will now allow up to 20 independent papers by individuals to be submitted, rather than papers submitted only through a special interest group."

Vice-President: Melissa reported on the status of the annual conference planning. Melissa commented on the great work the committee is going and again thanked Bob Scheier for his work in raising \$8,200. Registration is currently at 130. There will be a cap of 200. Melissa reviewed the budget for the annual conference.

Motion: To reimburse local (New England) speakers at the annual conference for mileage. **Approved.**

Motion: To approve the amended annual conference budget (one night, s hotel will be removed and dinner the night before the conference will be reduced from 10 to 7 people). **Approved.**

Treasurer: Marilyn Steinberg distributed and reviewed the report covering July 1, 2007 to March 10, 2008. Ending balances were \$19,705.22 in the checking account and \$6,914.30 in the first certificate of deposit and \$5,029.66 in the scholarship certificate of deposit. Marilyn commented that in order to remain a non-profit we need to keep our income under \$25,000. Marilyn also reminded people to use the forms to request checks and we are limited to writing/depositing 250 checks per month; after that we will have to pay a fee.

Member-at-large: Carole stated that ACRL/NEC will have a table at the MLA meeting, but that she is not able to staff the table and asked if there were volunteers to help. Arrangements were made to get brochures and the chapter banner to the MLA meeting. A comment was made that it would be good if the conference planning that Carole has done could be rotated to the state library associations. Carole will also help spread the word about the student scholarships.

Scholarship & Awards: Nancy reported that the committee has discussed and will award the continuing education award and the annual conference awards. The committee is still working on determining the best paper award. Nancy commented that since this is the first time that there is room for improvement in the process. Judy asked that the committee document the procedure.

SIG Reports

ASIG: A program is being presented at Franklin Pierce University in early June on Blogs, Wikis, and Podcasts. There will be four sessions with as much hands on as possible.

SIG Reorganization

Judy reviewed the Recommendations for Discussion document and requested feedback. Judy reminded the board this discussion was started because the Preservation and Conservation SIG has been inactive for a number of years, and is facing being disbanded. The procedures for disbanding a SIG will start being implemented. It seemed reasonable to have any topics normally covered by this SIG (there haven't been meetings in 2 years) "rolled into" the Collections SIG. Judy wanted to investigate and look at ways the current SIG's could be reorganized. In general, the board was concerned that the SIGs discuss the suggestions of name changes and coverage. The SIG Chairs will report back to the SIG reorganization task force about the proposed changes. A survey of the membership was suggested to gauge grassroots interest in possible new SIGs and topics of interest."

Future Meetings

Annual Chapter Meeting: April 18 University of Connecticut, Storrs, CT

Retreat: A tentative date of June 16 was set. A possible location of Brandeis was suggested.

Meeting Adjourned: 1:00

Attachment A: Board Meeting Attendance**Meeting Date: March 10, 2008**

Officers		
President	Judy Pinnolis	
Vice President	Melissa Behney	
Past President	Christine Turner	
Secretary	Mary Piorun	
Treasurer	Marilyn Steinberg	
Member-at-Large	Carole Myles	
Member-at-Large		
Committees and SIGs		
Constitution & Bylaws Comm.	Louise Buckley	
Membership Comm.	Kendra St. Aubin	
Communications Comm.	Eleta Exline	
Continuing Education Comm.	Debbie Herman	
Access Services	Eileen Cravedi	
Collection Development	Jennifer Carroll	
ITIG	Nancy George	
LOCI	Stephanie St. Laurence	
NELIG	Kari Mofford Heidi McCann	
Preservation/Conservation		
Serials Librarians		
Women's Studies	Evelyn Cherpak	

Total Number of Voting Members: 16

Quorum – simple majority of voting membership (18) with at least 4 officers, one of whom must be the president or the vice president.

Quorum:

Non Voting Board Members		
Archivist		
Legislative Network Representative	Janice Wilbur	