

ACRL/NEC Board Meeting Minutes

Thursday, January 7th, 2016 – 9:30 a.m. – 1:00 p.m.
URI, Carothers Library, Galanti Lounge, Kingston, RI

Attending in Person:

Dave Bretthauer – *President*
Gail Geisser – *ASIG, Co-Chair*
Galadriel Chilton – *ERMIG, Co-Chair*
Laura Robinson – *Vice-President/President-Elect*
Kate Fuller – *State Representative, CT*
Melissa Behney – *Leadership Development Committee*
Phil Waterman – *Past-President*
Andrée Rathemacher – *SCIG, Co-Chair*
Michael Cerbo – *Constitution and Bylaws Committee, Co-Chair*
Kelly A. LeMeur – *NELIG, Co-Chair*
Laura Kohl – *State Representative, RI*

Attending Virtually:

Laura Barrett – *State Representative, NH*
Kirstin Kay – *Chapter Archivist*
Kim Maxwell – *ERMIG, Co-Chair*
Jessica Adamick – *Treasurer*
Joel Atkinson – *ASIG, Co-Chair*
Marianne Thibodeau – *Membership Committee, Co-Chair*
Karl Maria Fattig – *State Representative, ME*
Amy Galante – *Social Media Manager*
Sarah Hutton – *Communications Committee, Co-Chair*
Sam King – *ITIG, Co-Chair*
Nancy George – *Scholarships & Awards Committee, Co-Chair*
Eleta Exline – *Nominations Committee, Chair*
Martha Kelehan – *CDIG, Co-Chair*
Patrick Hartsfield – *Constitution and Bylaws Committee, Co-Chair*
Nancy Dennis – *WGSIG, Co-Chair*
Nikki Krysak – *State Representative, VT*
Lisa Richter – *State Representative, MA*
Dawn Emsellem – *Scholarships & Awards Committee, Co-Chair*

Not Attending:

Alan Witt – *Secretary*
Amanda Scull – *NELIG, Co-Chair*
Peter Cochrane – *Membership Committee, Co-Chair*
Mark Clemente – *SCIG, Co-Chair*

| Table of Contents | Pages |
|---|--------------|
| Minutes | 1 - 4 |
| Electronic votes held since June 19 th meeting | 5 |
| Board Reports and Committee/SIG Reports | 6 – 11 |

1. WebEx testing and introductions

There were too many technological Issues for Webex, so the meeting was switched over to chat.

2. Approval of meeting minutes of November 24, 2015 board meeting

No corrections or changes

Motion: Mike Cerbo moved to accept the November 24th minutes; Phil Waterman seconded.

Motion approved unanimously.

3. Conference Committee Report – Laura Robinson

The conference is moving along. The keynote speaker will be Steven Taylor (speaking about organizational behavior & organizational aesthetics). Vendors are being lined up. Karin Heffernan is planning a site visit for the committee in next couple of weeks. The committee needs more posters for publicity.

- The virtual sites are not set up yet – working on this with Joel
 - State reps – CT & RI can help in particular
- Slow and steady updates – calendar is on task just behind a couple of weeks.
- Registration should be opening in the next 3 weeks or so
- Packets and evaluations work have been assigned to people to work on already
- Focus on librarians from all areas of librarianship
- Extension of call for proposals – might be just for posters – Laura Robinson will email state reps to help push the call.

4. Leadership Committee – Melissa Beheny

Will be running an accreditation session/program in early April.

- Advocacy – Frame NEASC accreditation & how can libraries be involved
- Full-day program – figuring out what the program would look like
 - Maybe Barbara Brittingham or someone else from NEASC
 - What does good assessment look like?
- Questions about focus for type of speaker

Discussion of Meeting Members: Dawn Emesellem – Advocacy portion might be most important – to effect change at the institutional level – which in turn can effect change at the NEASC level. Also, ACRL National’s perspective might be interesting to hear because their stance was to just include libraries across standards vs. a library’s own standard. Dave Bretthauer was thinking that assessment would be important to have to help effect the advocacy and change. Lisa Richter – Suggests panel of former NEASC evaluators. Laura Robinson – Possibly have a breakout session at the annual conference. Maybe just a report out from the meeting with Barbara Brittingham. Further discussion – regarding the NEASC topic. 2 different programs can still occur – leadership could still have a program on advocacy and annual would focus on a report out from the meeting. Speaker suggestions: Laura Saunders, Tom Abbott, Sherry Valucci

5. Bootcamp Discussions

Science Bootcamp - Wanted a place for financial services – but ACRL NEC decided that providing these services to the bootcamp was not aligned with the mission of ACRLNEC.

Social Sciences Bootcamp – ACRL NEC was asked to sponsor their bootcamp – 3 levels of sponsorship. We have done \$500 in the past with one free registration. Jessica A. said the budget approved in the fall included a \$500 line for gifts. Discussion of how we would chose the representative to attend.

Sponsorship Vote

Motion: Phil Waterman moved for the chapter to make a sponsorship for \$500 for the Social Sciences Bootcamp; Marianne T. seconded. Motion carried with one abstention.

6. Nominating Committee – Eleta

(Posting report online in the chat box)

Kate Fuller joined the committee, but we could use one more member. Let me know if you are interest. We are holding elections for President-Elect, Secretary, and some state representatives. I'll send out a call for nominations next week. Election will be in March with terms to being announced at the annual conference.

7. State Representatives – Laura, Lisa, Kate

URI GSLIS – Laura sent an email to the director of the school to discuss membership benefits with the students. Lisa will be doing something similar with Simmons SLIS.

- Lisa – Concerned about overlap of communication through state rep/regional groups
 - Dave – He and Laura invited to NELA meeting – but no follow up yet. Discussion of Boston Library Consortium.
- State Rep Google Group or Gmail account may be a possible solution to the turnover of communication.
- State Reps should talk with the communication and membership committee about getting announcements out. Eleta will talk with us.
- Should we be adding our meeting minutes to the main ACRL NEC website?

8. Web Content –

- Someone from each group should be responsible for the content.
- Is there any way to get old content that has disappeared to get back into the site.
 - Dave is not sure – we will need to ask Cody.
- Mention of some confusion about the sign in pages.
- What will go in the state representative webpage.

9. Logo Update – Kristin Kay

- Requests for quotes out for the logo
- Eleta passed along a name of someone that Cody knows
- Waiting to hear back – proceed from there.

10. SIG Reports

- NELIG
 - **Motion:** Laura Robinson moved to change the manual language from Bibliographic Instruction to Information Literacy in references to NELIG; Mike Cerbo seconded. Motion approved unanimously.
- All other reports appended to agenda/minutes

11. Committee Reports

- All reports appended to agenda/minutes

12. Other Business

Motion: Phil Waterman moved to adjourn; Lisa Richter seconded. Motion approved unanimously.

The meeting was adjourned at 12:22 PM.

Respectfully submitted,

Alan Nicholas Witt

ACRL/NEC Secretary 2014-2016

(Meeting notes taken by Laura Kohl as proxy for the Secretary)

Electronic Voting Held between November 24th and January 7th, 2016

- A motion was made by Laura Robinson and seconded by Phil Waterman to accept the proposed CDIG/ERMIG budget for TERMS of Engagement:
 - The motion was approved 20-0-0.
- A motion was made by Laura Robinson and seconded by Alan Witt to accept the ASIG fall program budget:
 - The motion was approved 19-0-0

Board Reports

Committee Reports

Conference Planning Committee

Laura Robinson

Constitution & Bylaws Committee

Patrick Hartsfield & Michael Cerbo, Co-chairs

Nothing to report.

Patrick Hartsfield & Michael Cerbo, Co-chairs

Leadership Development Committee

Melissa Behney

The committee had a conference call on Dec. 1, 2015 to review feedback and budget from November program and to discuss a potential program on accreditation. The net cost of the fall program was \$252.17 after total registration income of \$855.00. Budget balance is \$1,247.83.

The committee's consensus was that member Garrett Eastman and co-chair Melissa Behney would follow up with Dave Bretthauer and other interested parties to determine whether or not this program is a fit with/there is interest related to the annual conference program and whether this would overlap with a program being developed by Phil Eastman and Kelly Jo Woodside which will be focused on ACRL Assessment in Action participants. A conference call took place on Jan. 5, 2016 to discuss program possibilities with Dave and Maura Keating from Bryant University. There seems to be interest in going forward, and it does not sound as if an LDC program will conflict with other Chapter programming. The committee is looking at an early April date and a location in eastern MA (not too far from the NEASC offices in Burlington).

Respectfully submitted,

Melissa Behney

LDC Co-Chair

mbehney@wesleyan.edu

Membership Committee

Membership Committee report

2015-2016 Local Membership *(all members self-identify their registration type):*

- As of 01/06/2016 – There are **149** local members *(3 additional memberships received)*.

Membership Breakdowns:

- **30** new members
- **97** renewing members
- **10** library paraprofessional members
- **12** library student member
- **0** retiree
- SIG Chairs have been notified if any of the 3 memberships received as of 1/6/16 selected to join their SIG for the 2015-2016 membership year.
- Peter Cochrane will be the content editor for membership pages.

UPCOMING/ONGOING PROJECTS:

1. Student/Librarian Pairing Program at 2016 Annual Conference
2. Recommendations for membership information on SIG pages
3. 2014-2015 Event participation: local vs. national member attendance rates.

Respectfully submitted,

Peter Cochrane & Marianne Thibodeau

Membership Committee Co-Chairs

Scholarships and Awards

Scholarships and Awards Report

We have updated our new scholarships and awards page and created new Google Forms for submission. <http://www.acrlnec.org/scholarships-awards>

We would like to begin publicizing scholarships and awards in the next week through state reps. Kieran Ayton of RIC put together a list of listservs to use to publicize ITIG events. We used that last year:

<https://docs.google.com/spreadsheets/d/1IHd-ivJdM--Qy90rYjs53leiiCt2sq68A3lzhVn-PxU/edit?usp=sharing>

Last year we also publicized using the state library associations' Facebook pages. Any further suggestions from state reps and others would be welcome!

Special Interest Group Reports

Access Services Interest Group (ASIG)

On December 4, 2015, ASIG held a conference at the College of the Holy Cross titled "What the Cool Kids are Doing". The conference focused on the Resource Sharing of E-Books, with an added discussion on the effects the proposed changes NEASC plan will have on libraries. Speakers for the day were Mark Sullivan – from IDS on ILL & Acquisitions; Shala Lair – Lyris on E-Books and ILL; Mark Poulin – MLA president, spoke on the new NEASC standards and the removal of the standard concerning libraries. There was also a webinar with the developers of OCCAM Reader, which is hosted at Texas Tech.

Collection Development Interest Group (CDIG)

Martha Kelehan & Susan Raidy-Klein, co-chairs

No report.

Martha Kelehan & Susan Raidy-Klein

Electronic Resources Management Group (ERMIG)

No real news to report since the last meeting, except to say that Kim Maxwell is maintaining the Group's web site.

Access Services Interest Group – ASIG

On December 4, 2015, ASIG held a conference at the College of the Holy Cross titled “What the Cool Kids are Doing”. The conference focused on the Resource Sharing of E-Books, with an added discussion on the effects the proposed changes NEASC plan will have on libraries. Speakers for the day were Mark Sullivan – from IDS on ILL & Acquisitions; Shala Lair – Lyris on E-Books and ILL; Mark Poulin – MLA president, spoke on the new NEASC standards and the removal of the standard concerning libraries. There was also a webinar with the developers of OCCAM Reader, which is hosted at Texas Tech.

Scholarly Communications Interest Group (SCIG)

Andrée Rathemacher

Fall Program:

The Scholarly Communications Interest Group's fall program was two "Copyright Bootcamps." This consisted of a total of four days of programming: December 1 and 2 at UMass Boston and December 15 and 16 at UMass Amherst.

Each two-day program was created and taught by the “New England Copyright Crew” which consists of Laura Quilter (Copyright and Information Policy Librarian, UMass Amherst), Kyle Courtney (Copyright Advisor, Harvard University), Ellen Finnie (Program Manager, Scholarly Publishing, Copyright & Licensing, MIT Libraries), and Joan Emmet (Licensing & Copyright Librarian, Yale University). Day 1 consisted of “Foundational Copyright” topics including copyright basics, copyright exceptions in higher education, and an introduction to orphan works, digitization, and fair use. Day 2 covered “Advanced Topics” including open access policies, nonexclusive licensing and Creative Commons, negotiations methods and theory, library licensing, and authors & scholarly communication.

Program participation was capped at 25 per day, resulting in a total of 100 registrants. We are still processing reimbursements for food and speakers and so do not yet have an accounting of total program expenses. Survey Monkey program evaluations are currently being collected.

SCIG website:

The SCIG has always posted news of upcoming programs to our site at scig.acrl.org. After a program is complete, we post speaker materials when available and keep an archive of past programs back to 2008. The site is currently being maintained by one of our two Vice-Chairs, Julia Lovett of URI. However, some time between our Spring 2015 program and our Fall 2015 program, the site was disabled and came back only partly. We previously had tabs along the top for navigation purposes. Our main page listed only the current program, and a separate tab had a compact list of past programs which could be used to navigate to a full description of the program and link to speaker materials. I believe there were other tabs too, though I can't remember. Most of the content remains, though content from 2008-2010 and our fall 2011 program is missing.

Respectfully submitted,
Andrée Rathemacher
SCIG Co-Chair

New England Library Instruction Group (NELIG)

Kelly A. LeMeur

Proposed change to *Manual*

The description of NELIG's principal function in the ACRL NEC's *Board of Directors Manual* reads "bibliographic instruction;" we would like to replace that phrase with "Information Literacy."

ACRL NEC Manual 2014

Section IV, pages 11-13

PDF page 67 "Principal Function(s)

To promote bibliographic instruction programs in New England academic libraries.

To facilitate the sharing of information, techniques, and materials developed to support bibliographic instruction."

Annual Instruction Swap: December 4th, 2015

Simmons College Boston, MA

[List of Presentations](#) Location: Lefavor Hall

Worcester Polytechnic Institute Worcester, MA

[List of Presentations](#) Location: WPI Gordon Library

SIT Graduate Institute Brattleboro, VT

[List of Presentations](#) Location: Lowey International Center

Participation

Simmons: 4 Presentations-20 registered

WPI: 4 Presentations-20 registered

SIT Graduate Institute: 3-6 registered

Annual Program titled *Transitioning Together*

June 3, 2016 at Western New England University in Springfield MA

Most committee positions are filled

Theme: The role of Information Literacy Instruction in the transitions experienced by diverse user communities on today's campuses.

We have commitments for morning and afternoon speakers.

Site visit scheduled for January 14 at which time we hope to finalize the call for Proposals.

Budget

Balance \$1101.32

Respectfully submitted,

Kelly A. LeMeur

NELIG Co-Chair

kellylemeur@uri.edu